

Phased Retirement Program – Assignment and Work Schedule
(complete and attach to Phased Retirement Application)

Dates covered by this assignment: _____

Year of Phased Retirement (check one) (a new contract will be issued for any changes during your phased retirement program):

_____ Year One _____ Year Two

Obligation for the period (check one): _____ 25% _____ 50%

Academic faculty assignment (outline specific course being taught and identify semester, specific courses and schedule subject to change based on operational need of the department – attach additional pages if needed):

Fall semester _____ (year) Courses (or other assignment):

Spring semester _____ (year) Courses (or other assignment):

Approvals (work assignments require approval of the Department Chair and Dean and are subject to change based upon the needs of the department).

(Department Chair) _____
(Date)

(Dean) _____
(Date)

Professional faculty assignment (outline specific assignments and work schedule – attach additional pages if needed):

Approvals (work assignments require approval of the Director/Dean and are subject to change based upon the needs of the department).

(Director/Dean) _____
(Date)